

**Refrigeration and Air Conditioning Mechanic
Annual Trade Board Meeting
October 08, 2019
Davidson, Saskatchewan**

Board Members

Present:

Darryl Fiala

Jeremy Flammand

Don Lyons

Rick Juba

Apologies:

Kerry Yuzik

Saskatchewan Apprenticeship and Trade
Certification Commission (SATCC)

Jeff Ritter, Chief Executive Officer
Dave Peters, Chief Operating Officer

Chelsea Coupal, Director, Communications and
Marketing
Dean Frey, Acting Director, Program Development

Quinn La Valley, Program Development Officer

Training Provider(s)

Lance Giesbrecht, Academic Chair, School of
Construction, Saskatchewan Polytechnic

Lee Blakely, Refrigeration and A/C Mechanic
Program Head, Saskatchewan Polytechnic

Guest(s)

Jennifer Clarke, Executive Director, Immigration
and Career Training

Mackenzie Johnson, Senior Program Analyst,
Immigration and Career Training

Call to order: 10:30h			
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Agenda Item	Discussion	Motion	Action
1. Introductions and Approval of the Agenda		M/S Don Lyons/Rick Juba to recommend approval of the agenda. Carried.	
2. Approval of the Minutes and the Business Arising From the Minutes		M/S Don Lyons/Rick Juba to recommend approval of the following minutes: <ul style="list-style-type: none"> • October 2, 2018 TB meeting • Feb.8/2019 TB/CEDB meeting • June 12/2019 CEDB meeting Carried.	

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3. Board Member Issues	<ul style="list-style-type: none"> Don Lyons asked Lee Blakely if any equipment is needed for donations, Lee Blakely suggested glass door freezers would be appreciated. Newer equipment would be appreciated as well. Jeremy Flammand asked Lee Blakely if the proposed HVAC program at Saskatchewan Polytechnic is currently being offered. Lee Blakely said the HVAC program is still being considered, but is not currently being offered. 		
4. Discussion with the SATCC CEO	<ul style="list-style-type: none"> Board members spoke to a gap in age throughout the work force, there is a large number that are nearing retirement. The board said there are many opportunities for apprentices. Jeff Ritter discussed how apprentices are entering into an apprentice straight out of high school, where as before apprentices were entering at a later age. Programs like the SYA program seem to be helping to get students interested in apprenticeship sooner. Chelsea Coupal described the SYA program, the board would like to get into contact with the SYA program so that they can try and get more recognition of their trade. Quinn La Valley will pass on her contact info to the board. 		<ul style="list-style-type: none"> Quinn La Valley to share Chelsea Coupal's contact information with the trade board members.
5. Discussion with the SATCC COO	<ul style="list-style-type: none"> Covered elsewhere in the meeting. 		
6. Discussion with the SATCC Director of Program Development or Other Directors/Managers	<ul style="list-style-type: none"> Covered elsewhere in the meeting. 		
7. Training Provider Reports	<ul style="list-style-type: none"> Lee Blakely provided information on apprenticeship and pre-employment classes, shop equipment, instructors, updating of training, products and innovations. The board suggested not all apprentices had exposure to tools the same way they used to in the past. Lee Blakely suggested this is true, but apprentices are also much more comfortable with technology than they used to be. Board members asked about teaching new technologies in the trade, Lee Blakely said new technologies are studied, but not specific manufacturer training. 		

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8. Program Development Officer (PDO) Report and HR Report for Board Members	<ul style="list-style-type: none"> Quinn La Valley provided statistics on apprenticeship and examinations numbers, and Curriculum and Examination Development Board and/or Trade Examining Board meetings. The HR Report was distributed as an information document. Quinn La Valley reminded the group that the information outlined on the HR Report is not for public disclosure or circulation, as the 2018-2019 Annual Report has not yet been released. 		
9. Harmonization Updates/Other	<ul style="list-style-type: none"> Quinn La Valley provided background regarding recent harmonization developments. 		
10. Regulation Consultation	<ul style="list-style-type: none"> Dean Frey discussed the difference in the ministry regulations and commission regulations. The trade board felt that the current 3 month waiting period to rewrite the IP examination could be reduced to 45 days. Board members felt the current regulations allowing individuals to write placement exams only one time was fair. The board also felt the current regulations that require an individual that has not been active in the trade for more than three years be required to write a placement exam was an appropriate regulation. Ministry representatives Jennifer Clarke and Mackenzie Johnson asked the board if they felt the current wage scale was appropriate, all board members agreed that the wage scale does not need to be changed. The board was also asked about their thoughts on the current ratio of 2 apprentices to every 1 journey person, the board would like the ratio to stay as it is. 		<ul style="list-style-type: none"> Dean Frey to compile information regarding Red Tape review of Commission Regulation for Commission Board review.
11. Industry Growth Predictions	<ul style="list-style-type: none"> Members indicated that they felt this industry will increase the number of new apprentices in the coming year. The reason given was there are currently job openings. 		<ul style="list-style-type: none"> Janise Lussier to note.
12. Review Trade Time Credits (as required)	<ul style="list-style-type: none"> The board was asked to review the HVAC program from Cambrian college in Ontario and decide if graduates of this program would be granted credit towards a RACM apprenticeship. The board will grant graduates of this program 1800 hours and allow the individual to take the level 1 placement examination. 	<p>M/S Don Lyons/Darryl Fiala to recommend individuals that graduate from the Cambrian College HVAC program be granted 1800 hours and be allowed to</p>	<ul style="list-style-type: none"> Quinn La Valley to complete and submit an Operations Manual Change request to Dean Frey for processing.

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		write the Level 1 RACM placement examination. Carried.	
13. Board Membership	<ul style="list-style-type: none"> No recommendations were made at this time. 		
14. Election of Chair	<ul style="list-style-type: none"> Don Lyons to continue on as Chair. 	M/S Jeremy Flammand/Darryl Fiala to recommend the appointment of Don Lyons as Chair for the RACM Trade Board for the coming year. Carried.	<ul style="list-style-type: none"> Abby Schoonmaker/Vivian Adzanu to process.
15. Adjournment		M/S Don Lyons/Rick Juba to adjourn. Carried.	
Adjournment: 14:30h			